



The Cuban American Bar Association L.E.A.D. with CABA 2023 Application

The Cuban American Bar Association (“CABA”) is now accepting applications for the 2023 Inaugural “**L.E.A.D. with CABA.**” This program is designed to provide CABA members with the knowledge, skills, and tools they need to be effective leaders within CABA, the Florida Bar, and our community.

The **L.E.A.D. with CABA** program will have multi-day trainings on **L**eadership, **E**ducation, **A**nd, **D**evelopment, designed to assist a diverse and inclusive group of lawyers in becoming better leaders within the legal profession. L.E.A.D. with CABA will bring together experienced legal professionals and leadership development experts to provide a comprehensive curriculum that includes both personal and professional development.

I. L.E.A.D. with CABA GOALS:

- Develop and nurture leadership by providing participants with the knowledge, skills, and experience they need to become effective leaders.
- Our participating members will be challenged to explore their values, beliefs, strengths, and weaknesses, as they seek out opportunities for improvement in an effort to enhance their leadership effectiveness.
- L.E.A.D. with CABA will work to raise the level of awareness and engagement among lawyers regarding issues facing the legal profession through the study of ethical, professional, and public service issues.
- Encourage CABA members to become involved in the community and to use their leadership skills to make a positive impact on the world.

II. WHO CAN APPLY

L.E.A.D. with CABA is open to all CABA members who are in good standing and are committed to improving their leadership skills and making a difference in the community. In an effort to achieve diversity among the participants, qualified individuals will be sought from the private and public sectors, large and small law firms, different practice areas, backgrounds, and geographical areas of the state.

III. YOUR RESPONSIBILITIES IN THE PROGRAM

There will be four (4) required day-long sessions, which will include up to four (4) business days throughout the remainder of 2023. The dates of each training session are included in the application. Continuing legal education credits will be awarded for many of the sessions.

IV. APPLY TODAY

Download and complete the attached application form and email it to LEADCABA@gmail.com. Applications open April 24, 2023.

All applications must be received on or before May 22, 2023 at 5:00 p.m. (EST). Applications received after the deadline will not be considered.

V. COMPLETING AND SUBMITTING THE APPLICATION FORM

Review for errors prior to submission to avoid delays in application processing.

Steps for completion:

- Save this application to your local device for completion outside the web browser in a PDF format. **DO NOT SCAN.**
- Verify that your information was saved.
- Fill out the application form completely. Do not leave any blank fields.
- Discuss your application with your employer and review the leadership program requirements. Participation in the program requires a commitment to **attend and participate in all sessions.**
- Your employer must also sign this application (page 7).

The application must be received no later than 5:00 p.m. (EST) on May 22, 2023. Incomplete applications and late applications will not be considered. Notices regarding selection status will be sent to applicants by the week of June 5, 2023.

You must include the following required documents along with your application in the format(s) and/or sizes noted below:

- Cover letter expressing your interest in being a 2023-2024 participant and how your selection would contribute to the mission of CABA and the L.E.A.D. with CABA Program (.PDF).
- **Up-to-Date** Professional Photo for Media Release (high resolution in .JPEG, not less than 300 dpi).
- One Letter of Recommendation (PDF). You may provide a second letter of recommendation. Letters cannot be signed by the authorized representative that signs page 7 of this application.

All letters of recommendation must be submitted with this original application; Letters submitted separately **will not be considered** during the application review process.

Email the application and all other required documents to: LEADCABA@gmail.com

VI. PERSONAL INFORMATION

First Name	Bar Number
Last Name	State Licensed to Practice Law
Ethnicity	Firm Size
Firm/Employer	
Position with firm/employer	
Area(s) of practice	
Business Address	
Phone	Email
How long have you been licensed to practice law?	Years Months
Date Admitted to The Florida Bar	Circuit
Have you previously applied to any other leadership program	
Yes	No
If yes, provide details and years(s) application were submitted:	

VII. ESSAY RESPONSES

On a separate sheet, using no more than 250 words in your answer to each question, respond to the following. Make note of any situations in which you worked with other people in furtherance of a group objective, overcame a significant challenge or advocated for and/or achieved a change benefitting a group or the community generally.

1. What suggestions would you give to facilitate collaboration among attorneys to increase minority participation and involvement in the legal profession?
2. What qualities are most important for leadership positions in CABA or other organizations?
3. Why do you want to participate in the L.E.A.D. with CABA Program and what do you expect to gain from the experience?

VIII. VOLUNTEER/COMMUNITY BAR ACTIVITIES

List, in order of importance, the five most important volunteer, community, or bar association activities in which you are or have been involved.

Organization (including location)	Describe Activity/Position	Date(s) of Involvement
1.		
2.		
3.		
4.		
5.		

IX. EDUCATION

Please provide the following information with respect to your law school and college education.

Universities/College	Degree	Graduation Date	Major

List any extracurricular activities, leadership positions and honors/awards received in college or law school.

List any leadership positions and honors/awards received post law school.

X. EMPLOYMENT HISTORY

Please provide the following information with respect to all past employment following graduation from college (other than your current position).

Employer (including location)	Dates of employment	Position upon leaving

XI. REFERENCES

Use this portion of the application to designate two individuals (at least one outside your firm) who will serve as references for you and who are knowledgeable about your community involvement, leadership experience and skills.

Name: _____

Company/Organization/Firm: _____

Title: _____

Business Address: _____

Business Phone: _____

Email: _____

Name: _____

Company/Organization/Firm: _____

Title: _____

Business Address: _____

Business Phone: _____

Email: _____

XII. PROFESSIONAL RESUME

Please include a copy of your current professional resume with this application.

XIII. L.E.A.D. with CABA PROGRAM 2023 COMMITMENT AND SIGNATURE

By submitting this application, I understand and agree that as part of the application process, CABA's staff and CABA's Mentoring Committee may contact my references and verify other information provided.

I am aware that by signing this form I am making the commitment to full attendance and participation (including completion of all assignments) during the entire duration of the L.E.A.D with CABA series. I understand that failure to participate may result in my dismissal from the program (exceptions to this policy will be made on a case-by-case basis.) Any final decision regarding my dismissal will be left to the discretion of the CABA Board. I understand that, as a part of participating in the L.E.A.D. with CABA program, I agree to become involved with and undertake CABA committee, section, or division service, local or voluntary bar service, other community leadership activity, or act as a mentor to future L.E.A.D. with CABA Fellows, for at least two years after completing the program. I further agree to comply with all the rules of the L.E.A.D. with CABA Program.

Applicant's Signature:

Date:

Employer Acknowledgement and Signature

I hereby understand that my employee has committed to attend four (4) sessions (no more than once a month) to fulfill the obligations as a fellow of The Cuban American Bar Association L.E.A.D. with CABA Program. I fully support the candidate's acceptance into the L.E.A.D. with CABA Program.

Signature of supervisor/employer:

Printed name of supervisor/employer:

Supervisor/Employer's title:

Date:

XIV. L.E.A.D. WITH CABA 2023 CURRICULUM SCHEDULE

The dates below are tentative and are subject to change.

Session I

Kickoff Meeting

June 14, 2023 from 10am – 7pm

Session II

July 21, 2023

Session III

August 24, 2023

Session IV

October 13, 2023